



Formality in person

DOCUMENTATION REQUIRED TO ADDRESS CHANGE IN THE POPULATION CENSUS OF LOGROÑO

They bring ORIGINAL AND PHOTOCOPY of all documents listed below:

- DNI, and the case of foreigners, a valid residence card, or, failing that, passport.
In the case of EU foreigners without residence permit, it is provided the certificate of registration of Union citizens together with the identification document.
- If the change of address concerns **minors**:
 - Book Family, or failing birth certificate, along DNI of both parents and children if available.
 - For foreign children born in Spain, **also** from the three months since its birth, the same documents must provide identification for the adult, and for those not born in Spain.
 - The Change of address must be **signed by both** parents or guardian / s. When not be obtained in person signing one or both written authorization shall be provided.
 - When it is not available signature of both parents, having one the custody of the child shall be duly accredited with the corresponding court decision (judgment / Convention Regulator).

ALL documents issued abroad in a language other than Spanish must be TRANSLATED by a official translator or Consulate.

- **HOUSING FOR CREDITS will provide ORIGINAL AND PHOTOCOPY of ALL the following documents as cases:**

A) In the case of HOUSING OWNED BY THE APPLICANT

- **If no one is empadronado**

Property title

- **If there is any person enumerated in housing:**

The main person statement, showing at the registered voters, together with a copy of ID of the declarant.

B) If housing OWNED BY SOMEONE ELSE

1.- Rental, being the holder of the contract the applicant: Lease, or failing that, a statement of the owner with a copy of ID it. After the first year of the lease, it will also provide last paid utility bill or gas.

2.- Rental Home, where the holder of the contract is not concerned:

- Lease Agreement. He spent the first year of the lease, it will also provide last paid utility bill or gas and,
- Statement by the holder of the lease that resides with this at home, enclosing a copy of ID of the declarant

3.- In cases where there is no lease

- **If no one is empadronado**

-Declaration Owner of accredited. It will accompany the same copy of ID

-If you already have someone in the household enumerated. Written declaration of landlord (listed or not registered in the same) and statement of the main person, of showing at empadronadas, accompanying copy both cases the ID of the declarant.